



Position Description

| | |
|-------------------------------|---|
| ROLE | Male Outreach Caseworker |
| SECTION | Eurobodalla Domestic and Family Violence Service |
| RESPONSIBLE TO | Regional Manager and Program Manager |
| STATUS | Part time |
| LOCATION | Moruya, NSW |
| HOURS | 21hours |
| PAY | Level 4.1 |
| TERMS & CONDITIONS | Employment conditions as per Social, Community, Home Care and Disability Services Industry Award 2010. http://www.fwa.gov.au/documents/modern_awards/award/ma000100/default.htm |

ABOUT SEWACS

SEWACS is a community based organisation providing holistic homelessness, domestic violence, and youth support services across Bega Valley and Eurobodalla Shires.

SEWACS is working toward ending homelessness and the elimination of domestic and family violence in a community where all people are treated with respect and live in a safe and secure environment.

THE POSITION

The Male Outreach Case Worker position will work with the Program Manager and other staff to provide case management and wrap-around services for men with and without children who are homeless or at risk of homelessness because of family and domestic violence.

The worker will assist individuals and families to build a strong and sustainable future through active and integrated case management, coordination of services, community linkages, support, advocacy and referral, and practical assistance to access to housing.

OPPORTUNITIES OF THE POSITION

To be part of a dynamic community organisation that has made and continues to make positive changes for adults and children at risk of homelessness and affected by domestic

and family violence. Training opportunities exist for the successful applicant. Opportunities exist to facilitate groups with men who use violence in a DFV intervention pilot program.

RESPONSIBLE TO

The male Outreach Caseworker will be responsible to the Program Manager and Regional Manager.

DUTIES

- Assisting clients who have complex support needs with practical support to secure safe housing. This includes completing paperwork for/with the client.
- Prioritise workload.
- To work with disengaged men who have experienced trauma.
- Provide comprehensive case management support to clients including crisis intervention and longer term wrap around services.
- Provide ongoing practical and emotional support for clients, this includes providing advocacy for clients as required.
- Prepare, document and implement case plans for every client, and the coordination of other services to support the client.
- Provide an information and referral service when requested.
- Maintain the CIMS database and ensure accurate up to date and concise information is recorded for all clients.
- Assess the appropriateness of referrals, both to and from the service. If necessary consult with other staff.
- Organise and facilitate support groups.
- Attend and present at network meetings.
- Transport adults and children in service vehicles to relevant agencies where appropriate.
- Comply with NSW health COVID-19 requirements.

RESPONSIBILITIES

- Be actively informed of and adhere to all SEWACS policy and procedures
- Maintain strict confidentiality at all times.
- Understand and implement the principles of working as a member of a team.
- Attend and actively participate in work related conferences, meetings and training courses as required, some of which may be outside the local area and require overnight stays.
- Be aware of and adhere to relevant legislation and mandatory obligations in relation to Child Protection legislation, Interagency Guidelines and legal responsibilities for reporting children at risk.
- Ensure that the service is provided with particular sensitivity to the individual and cultural needs of all clients.
- Develop and maintain networks with relevant community and departmental agencies and individuals.
- Undertake tasks as directed by the Program Manager and Regional Manager
- Participate in community development projects and structural advocacy activities as required.
- Have a commitment to empowering women and children.

- Recognise and monitor job stress and personal needs as a worker and take active responsibility for your own wellbeing in the workplace.
- Actively represent the service and advocate for change on issues affecting homelessness.

COMMUNICATION

- Keep written records and statistics of all clients accessing the service
- Participate in the evaluation and implementation of SEWACS Strategic and Operational Plans
- Bring to staff meetings and if necessary to the Regional Manager issues that may inhibit the smooth operation of the service
- Participate in internal and external supervision and worker appraisals.
- Attend meetings as requested by the Program Manager and Regional Manager.
- Work collaboratively and respectfully with all staff and management.

SELECTION CRITERIA

Note that the selection criteria points must be addressed individually for your application to be considered.

Interview selection will be based on the following selection criteria:

Essential skills and experience required

- A minimum qualification of Diploma Community Services Welfare or equivalent extensive experience.
- Demonstrated knowledge of working with homeless people or people at risk of homelessness due to domestic and family violence.
- Ability to work safely in an outreach service and prioritise the workload of multiple clients.
- Ability to work with disengaged men who have experienced trauma.
- Demonstrated knowledge of housing products to secure tenancies.
- Demonstrated knowledge of issues pertaining to domestic and family violence and the impacts of violence on women and children.
- Strong case management skills and working with complex issues.
- Awareness of the specific issues arising for Aboriginal people and people from non-English speaking background, people with disabilities and children experiencing domestic violence.
- Strong communication skills and the ability to work with a diverse range of staff, clients and other service providers.
- Comprehensive computer skills in email, data entry and word documents.

Other Requirements

- Successful 'Working with Children' and Criminal History Police Checks
- Current Drivers Licence (manual)
- Undertake a 6 month probationary work contract

- Be available to work flexible hours
- Able to attend training as requested.

Please provide in your application

- A cover letter
- Relevant information addressing the selection criteria (listed above)
- The names and contact details of two recent work referees
- A current resume

For further information please contact:
Zoe Program Manager
02 4474 3226 / 0408113694 zoe@sewacs.org.au

Applications for this position should be emailed to Zoe by:

5pm Friday Monday 20th December 2021